**Registration Form**

**---Listener**

December 15th to 17th, 2023 ◊ Xi'an, China

<http://www.icece.net/>

IEEE ICECE 2023 will be held in Xi'an, China during December 15th to 17th, 2023. Please note that it is essential for all participants to send the **completed Registration Form** and **Payment Proof** to **[icece@chairmen.org](mailto:icece@chairmen.org)** before **December 10, 2023**.

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| **Section 1: Attendee Information (Your personal information will be strictly used for the conference only).** | | | |
| **Given Name:** | **Family Name:** | | Your photo (Will be used on your *Name Tag* of the conference) |
| **Position:** Prof. 🞎 Assoc. Prof. 🞎 Asst. Prof. 🞎 Dr. 🞎 PhD Candidate 🞎 Senior Lecturer 🞎 Lecturer 🞎 Senior Researcher 🞎 Researcher 🞎 Mr. 🞎 Ms. 🞎 | | |
| **Affiliation:** | | |
| **Research Area:** | **Country:** | **Postcode:** |
| **Mobile:** | **Email:** |
| **How did you get the information about this conference?**  Email 🞎 Website 🞎 From University 🞎 Referred by Colleague 🞎 | | | |
| **Will you attend the conference in person?**  Yes 🞎 No 🞎 | | | |
| **Special Needs or Dietary Requirements:**  Vegetarian 🞎 Muslim 🞎 Other (please specify): | | | |
| **Student ID Number of Your University (necessary for student author):** | | | |
| **Receipt Title:** | | | |
| **Please send email to conference secretary directly if fapiao is needed. Provide below information in Chinese (\*only for authors in mainland China):**  **发票抬头：**  **统一社会信用代码：**  **明细内容: Choose an item.**  **发票类型: Choose an item.** | | | |
| **Mailing Information**  Recipient Name:  Address:  Contact number: | | | |
| **Will you attend and registered for one-day tour:**  Yes 🞎 No 🞎 | | | |

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|  | **Section 2: Registration Information** | | |
| **Items** | | **Registration Fee** | **Registration Fee** |
|  | | Before August 20, 2023  早鸟价格(2023/08/20日前) | After August 20, 2023  正常价格(2023/08/20日后) |
| Regular Listener/听众注册 | | 180 USD/1300 RMB | 210 USD/1500 RMB |
| Student Listeners/学生听众注册 | | 140USD/1000 RMB | 170 USD/1200 RMB |
| Extra Proceeding/额外论文集 | | 50 USD/350 RMB | 50 USD/350 RMB |
| Social Program/学术考察或旅游 | | 80 USD/550 RMB | 80 USD/550 RMB |

**Note:**

* Please choose the items you fit in with and calculate the final amount.
* **Listener**: Participating in the conference only as a non-presenter, without presentation and paper publication.

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| **Section 3: Methods of Payment** |

* **Credit Card Payment**

[**https://confsys.iconf.org/online-payment/897438777**](https://confsys.iconf.org/online-payment/897438777)

### Please make sure you have VISA or Mastered Card Credit Card before clicking this link. You should also calculate the right amount first before you make the payment. And please fill in the E-mail and Confirmation Number after paying.

|  |  |
| --- | --- |
| **Your Paid Amount:** |  |
| **E-mail:** |  |
| **Confirmation Number:** |  |

Please be kindly noted that the conference organizing committee is not responsible for authors’ visa application, transportation and accommodation. So we suggest you prepare them in advance.

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| **Section 4: Registration Deadline** |

Please return the filled registration form along with other required documents to [**icece@chairmen.org**](mailto:icece@chairmen.org) by e-mail attachment to complete your registration.

Note: Make sure you get confirmation from the conference secretary after you submit your registration documents, in case your email slips into the spam box due to the large size of attachment.

1. **Registration Cancellation Policy:**

If the participants request cancellation and refund due to personal reasons, the following refund policy applies.

● 60 days ahead of the conference: 70% of payment refund

● 30-60 days ahead of the conference: 50% of payment refund

● Within 30 days ahead of the conference: no refund

Cancellation and refund request must be made formally via email. No shows will not be refunded. The organizing committees is not responsible for problems beyond our control such as weather conditions, campus conditions, travel difficulties, visa problems, health issues, etc.

\* The organizing committees reserves the right to change the dates and place of the conference due to force majeure.

\* The losses thus incurred from the force majeure events shall not be liabled and refunds policy shall not apply as well.

1. **Security Precautions:**

Xi'an can be regarded as a safe city with a low rate of violent crime. However, pick pocketing and purse or cell-phone snatching do occur in the vicinity of train and bus stations, airports and in some public parks. Please be vigilante.   
For the safety of your and others' personal and property, participants are required to wear name card, and those accompanying must wear the attendance card as well. Please keep the attendance card well. The conference leader onsite has the right to stop those without the attendance card from entering the meeting room.  
Please note that the Organizing Committee will not accept liability for any kind of damage, losses or injuries occurring to persons or personal belongings during the conference. Be sure to organise suitable travel and health insurance.

Organizing Committee of IEEE ICECE 2023

<http://www.icece.net/>

Xi'an, China